



2018 Acceptance Packet

WELCOME! On this page you will find important information regarding Marrowstone. *Please take time to review all materials and complete each form below in the **Acceptance Packet Forms** section.*

<https://marrowstone.org/accepted-applicants/>

Due Dates

Due by May 25, 2018

- Acceptance Packet Forms
- Tuition Deposit – \$300 (Applied to your tuition balance) [Counselors and Fellows exempt]
- CC info for Damage Deposit** – \$250 (refundable) [EVERYONE]

*** For the damage deposit, your credit card information will be stored, but the card **will NOT be charged** except in the event of damages incurred during Marrowstone. This information will be destroyed when the Festival is over. Marrowstone reserves the right to withhold the entire damage deposit (\$250) for any damages to facilities or property, lost or unreturned keys, or damaged or lost sheet music during the course of the Festival.*

Due by July 13, 2018

- Tuition paid in full. You will receive one invoice by mail in June reflecting deposits paid, scholarships and other discounts if applicable.

Deposit, fees, and/or tuition may be paid by check to the office or online with your credit/debit card. **There is a 4% processing fee for all card transactions.** To avoid this fee, we suggest you pay the tuition deposit and tuition by check. The tuition deposit is **non-refundable** even if you do not attend Marrowstone. Tuition may be refunded in part, depending on the time of cancellation. 50% of tuition will be forfeit for cancellations less than 3 weeks prior to arrival. 100% of tuition will be forfeit for cancellations less than 2 weeks prior to arrival.

Please mail your check(s) to:

Marrowstone Music Festival

11065 5th Ave NE, Suite A

Seattle, WA 98125

Please include the **student's name** on all checks.

Timeline

Late-April – Financial Aid and Work Study notifications go out via email

May 25th – Acceptance Packet forms due. Tuition Deposit Due. Stay-Over requests / Stay-Over fee due

July 13th – Tuition is due in full

July 22nd – Marrowstone begins

Acceptance Packet Forms

To be completed online: <https://marrowstone.org/accepted-applicants/>

You will need to log-in with the account information you used to fill out the Marrowstone application.

1. **Marrowstone Extras (fees listed below)**
2. **Off Campus Permission/Signature Form (under 18)**
3. **Release of Liability, Indemnity, Hold Harmless, Medical Authorization, and Photograph/Recordings Release**
4. **Health Information**
 - **Physician's Health Examination Form: As required ([download](#))**
5. **Travel Plan Form**
6. **Chamber Music Form (optional)**
7. **Master Class Form (optional)**
8. **Roommate Request Form (optional)**
9. **Tuition Agreement**
 - Credit/Debit Card Damage Deposit Hold (\$250.00)
10. **Pay Tuition Deposit and Fees:** Pay online or send a check
 - Tuition Deposit: \$300.00 (Applied to your tuition balance) [Counselors and Fellows exempt]
 - Parking Permit: \$31.00 (optional)
 - Linen Pack: \$21.00 (optional)
 - Stay-Over Fee: \$50.00 (optional)
 - Master Class Pianist: \$25.00 (optional)

Marrowstone Expectations

The Marrowstone Music Festival offers participants a high quality, concentrated, enriching artistic and educational experience. Each musician is encouraged to take full advantage of the many musical and recreational activities offered throughout Marrowstone. All musicians are expected to be on time and prepared to participate at all rehearsals, coaching sessions, classes, and performances.

Auditions

Orchestra Placement and seating auditions will take place on Sunday, July 22nd, based on the following schedule:

- 1:00-3:00pm Fellowship Strings
- 3:00-6:00pm Pre-College and University Strings
- 4:00-6:00pm Winds, Brass and Percussion

Auditions may continue at 9:00pm if necessary. All festival participants will be scheduled audition times at check-in.

Audition Material

All: Prepare the Placement Audition excerpts by following instructions provided under the Accepted Students heading on the Marrowstone website. The audition material will be available online in June: <https://marrowstone.org/accepted-applicants/placement-auditions/>

Rehearsals and Coaching

- Participants are expected to be in their seats and ready to play at least **five minutes** prior to the scheduled rehearsal start time.
- Participants will receive a daily schedule upon arrival.

Music Library

An extensive chamber music library will be available for ensemble work and sight reading.

- Hours will be posted and a set policy for checking music out must be followed. Feel free to bring your own parts!
- Any lost or damaged original music will be deducted (at replacement cost) from your damage deposit.

Instruments and Supplies

- Participants must bring their own instrument and any secondary instrument they play.
- Participants must bring a **folding music stand, pencil with eraser** and a **combination lock or padlock** for instrument locker.
- Participants are to bring all tools, parts, and accessories necessary: strings, mutes (as required by repertoire), reeds, etc.
- You will be required to provide your own **instrument insurance**. If you have questions on how to obtain such insurance, please contact your homeowner's insurance provider.

Performance

- Participants must attend ALL Marrowstone concerts, including Faculty and Fellowship Chamber Music concerts (free of charge).

Festival Dress Code

Students must dress in appropriate clothing at ALL times while at Marrowstone. No sheer fabric, unreasonably short skirts/shorts, visible undergarments, bare-midriiffs, or clothing containing sexually suggestive, pro-alcohol, pro-drug or pro-tobacco messages. If a student is found to be in violation of the basic rule of respectful dress more than once, they may be sent home at the discretion of the Festival Coordinator.

Concert Dress

- **Males:** FULL TUX! Black jacket, long-sleeved button up white shirt, black bowtie, black dress pants, black socks, black dress shoes. No cologne or overuse of body sprays.
- **Females:** ALL BLACK – Long black skirt, skirt with black tights, or black dress pants (legs must be completely covered). Skirts MUST extend below the knee, including when seated. Jean-like pants are not acceptable. Black blouse should be neatly pressed with long or $\frac{3}{4}$ length sleeves. Black dress shoes. No sandals, open-toed shoes, or tennis shoes. Please make all jewelry selections and hair adornments unobtrusive. *No perfume!*
- Participants who do not identify as male or female may choose tuxedo attire or all black at their discretion, in accordance with the dress code policy above.

Chamber Concert Dress

- **All Participants:** Set of ALL BLACK CLOTHES for chamber music performances (and stage-crew duties if applicable).

Life at Marrowstone

Marrowstone expects that all students, regardless of age, are responsible, self-motivated and respectful of themselves, fellow participants, facilities, staff, and faculty during their stay at Marrowstone. Behavior that is contrary to this philosophy and/or the laws of Washington State and Western Washington University may result in disciplinary action or dismissal without refund.

Housing

- Participants will be housed in Western Washington University dormitory housing during Marrowstone. Students will be staying in the Ridgeway dormitory complex, a short walk from the PAC and the dining hall. Student housing is assigned based on age and gender specifications.

Housing Regulations

- Students must abide by all housing regulations and/or rules of Marrowstone faculty/staff and Western Washington University. These will be made clear upon arrival.
- An adult supervisor and counseling staff will chaperone participants aged 17 and younger in their dorm areas.
- **Switching rooms is not allowed** without the authorization of the Marrowstone Coordinator and the Counselor Coordinators, decided case-by-case.
- The privacy of floors (no students under 18 on over 18 floors, vice versa; no students housed in male floors on female floors, vice versa) is to be respected; central lounges are located throughout the buildings and can serve as social areas during recreation times.

Taking Care of the Dorm

- Participants are responsible for keeping their rooms and lounge areas in order. Students that cause damage to or willful destruction of property will have the full balance of their damage deposit withheld and will be billed for any remaining costs if necessary.

Dorm Keys

- Each participant will be issued one OR two keys to his or her dorm room and building during check-in. If keys are lost or are not returned, a **replacement fee of \$145.00 plus processing costs** will be deducted from your damage deposit. This cost of replacement is determined by Western Washington University.

Schedule

- Evening free-time ends at 10:30pm.
- Participants aged 17 and younger must be in their respective dorm rooms at 11:00 pm. **This curfew will be strictly enforced by staff and counselors.**
- No overnight guests are allowed under any circumstances. Guests must vacate the dormitory by 10:30pm.
- All participants, regardless of age, must observe quiet hours between 11:00pm and 7:30am.
- During quiet hours, personal stereo equipment may not be used, at any volume, without headphones. The counseling staff will have the right to confiscate any equipment not used in accordance with this rule.

Off-Campus Policy

- All participants must sign-out at the Marrowstone office before leaving campus. This ensures the safety of all participants. Parents/Guardians of students aged 17 and younger must grant permission for their student to leave the campus. Please refer to the Off Campus Permission Form for more information.

Vehicles

- Participants aged 17 and younger are **not allowed** to have or drive cars at Marrowstone.
- If participants aged 18 and over wish to have a car, they must indicate this on the **Extras Form**. These participants will incur the additional expense of \$31/week for the purchase of a parking permit. The number of available permits is limited. Please contact the Marrowstone Coordinator as soon as you know you will be bringing a car. Permits requested after July 13th may not be considered.
- Participants aged 17 and younger are not allowed to ride in any car without prior written permission from their parents/guardians and the Marrowstone Coordinator. This permission must be granted on the **Off-Campus Form**.

Smoking, Alcohol, and Drugs

- The possession, use of, or providing of alcohol or drugs in violation of Washington State Law will not be tolerated and will result in immediate expulsion without refund.
- The possession of alcohol within WWU Dormitories is in violation of WWU Housing rules and will result in expulsion without refund.
- The possession of marijuana is prohibited on the campus of WWU. (Yes, it is legal in Washington state, however WWU is a federally funded University and abides by Federal Law).
- There is absolutely no smoking inside or within 50 feet of the outside of any building. It is illegal for anyone under the age of 18 to smoke in the State of Washington.

Health and Insurance

- **All** participants are responsible for submitting the **Health Form**.
- Only those with extenuating health problems or those bringing prescription medications to camp are required to complete the **Physician's Health Examination Form**. All students are responsible for providing their own Health and Accident Insurance. This is a *requirement!*
- Minors with controlled prescriptions must indicate as much on the health form, and deliver their medicine to the Marrowstone Office upon arrival. A schedule will be set in advance with students and parents for administering medicine as necessary. It is the student's responsibility to report to the Office on time to receive their medicine.

Dining

Marrowstone shares dining facilities with many concurrent camps and campus visitors. Marrowstone participants are expected to be representatives of the program in and out of the dining hall and are expected to behave accordingly.

- Meals will be served in the Viking Commons Cafeteria, adjacent to the Performing Arts Center. All three meals of the day are pre-paid. Meals are provided for day-camper participants as well. All meals are served buffet style and include a vegetarian option.
- If you have severe **food allergies** that require special food preparation or precautions, contact the Marrowstone Coordinator as soon as possible so that arrangements may be made with the dining hall. Please note that WWU Dining Services can accommodate peanut/nut/lactose allergies with advance warning but those with gluten intolerance may need to bring their own food.
- You must bring your **meal band** to each meal or you may not be served (distributed at check-in).

General Information

Mail and UPS Delivery while at Marrowstone:

(Participant's Name)

Marrowstone Music Festival

Western Washington University, Music Dept. MS-9107

516 High St.

Bellingham, WA 98225

Stamps and envelopes may be purchased at the bookstore on campus.

Phone

The office phone number *during* Marrowstone is 360.650.2200

The office phone number *prior to* and *after* Marrowstone is 206.362.2300 xt.108

Packing List (label your items with your name and phone number)

- Pillow and bedding/sleeping bag for a twin bed
- Small basket or bag for toiletries
- Set of towels
- Alarm clock
- Sunscreen, sunglasses, swimsuit – days can be hot
- Spending money for snacks and trips to town
- Concert Attire (as described) including All Black outfit for Chamber Performance
- Folding stand for chamber music and private practice
- Combination lock for instrument locker
- Extra strings, rosin, etc.
- Warm, water-proof clothes (sweater, rain jacket, and hat) for evenings or rainy days (rain is infrequent during the summer, but temperatures will vary greatly over the course of the day – typically 55-75°F)

Laundry

Washers and dryers are available in the dormitory. Laundry is free on campus. You will need to provide your own laundry detergent. *Laundry must be completed before 11 pm curfew for students 17 and under.*

College Credit

College credit is available for Orchestra and Chamber Music. For instructions on how to register for college credit, please visit the college credit section of the Marrowstone website: <https://marrowstone.org/accepted-applicants/college-credit/>

Travel Information

Arrival – Sunday, July 22nd, 2018

Signs on campus will direct you to the check-in sites. Students will first check into their housing in Ridgeway Complex, at the Kappa front desk. Once they have their keys and meal band and have put their belongings in their room, they will make their way down the hill to the Performing Arts Center (PAC) foyer with their instrument to pick up their arrival packet, find their instrument locker, and sign up/prepare for seating auditions. The PAC is the building to the left of the giant orange sculpture on High Street.

Check-in*

11:00a-12:00	Fellowship String students
12:00-1:30	All other String students
1:00-2:30	Wind, Brass and Percussion Student & Fellows

Auditions**

1:00-3:00	Fellowship String auditions with Conducting Staff
3:00-6:00	String student auditions with String Faculty
4:00-6:00	Wind, Brass and Percussion student auditions with Faculty

Activities

5:30-6:00	Fellowship Meeting
6:00-8:00	Welcome Barbecue
7:30-8:00	Faculty Meeting
8:00-9:00	Convocation, attendance required

**Bring a lunch or snack on the first day. The first meal provided at Marrowstone is dinner on Sunday evening.*

***All participants will be scheduled audition times and locations at check-in.*

Modes of Travel

The region's main airport is Seattle-Tacoma International Airport (Sea-Tac).

You are responsible for getting to the festival including making your own airporter shuttle arrangements from Sea-Tac to **1204 Iowa St**, the designated drop-off/pick-up location. Go to www.airporter.com for more information on booking your shuttle. Travel time from Sea-Tac Airport to Bellingham via shuttle is about 3 hours depending on traffic. **Marrowstone staff does not provide transport** to or from the Western Washington University campus. There aren't many direct flights into Bellingham from outside of Washington State, however if you are going to try to fly in, the local airport is the Bellingham International Airport.

If you are getting a ride to the festival—

Check in first at the Ridgeway Complex. There will be signs on campus directing you to the building, and Counselors there to guide you to parking and into the building for check-in. From there you will be directed down the hill to the Performing Arts Center to receive your welcome packet, t-shirt, and to schedule an audition.

If you are flying, Amtrak-ing, or shuttling to the festival—

In years past we've been able to have a town car service pick people up. Unfortunately, that isn't the case anymore. If you are arriving in Bellingham in the morning before any staff duties begin, a staff member may be able to pick you up if you let us know your arrival time. If we are unable to accommodate your travel needs, you will need to take a(n) Uber, Lyft, Taxi, or Bus from your Bellingham location to WWU. If any of your travel plans change last minute, please let us know as soon as possible so we know when to expect you.

You will need to make your own plans for a taxi or hotel stay if you arrive in Bellingham after 10pm or before 7am. If you have concerns about arrival time, please contact the Marrowstone Coordinator at marrowstone@syso.org.

Departure

The Sunday Orchestra Concerts will finish each week at approximately 6:00 pm. Participants flying home after the final concert should plan to leave directly after the concert to catch the evening Airporter shuttle from the 1204 Iowa St to SeaTac airport. You will need to schedule flights departing from SEA-TAC on Sunday no earlier than 11:00 pm to ensure you make it to Sea-Tac.

For those unable to take a flight home Sunday evening after 11:00 pm, you may contact the Marrowstone office about staying on campus Sunday night and scheduling a flight Monday morning. Please note there is an additional Stay-Over fee of \$50.00 for this option and you will have to vacate the dorm by noon on Monday. If you need to catch a shuttle before 7am on Monday morning, you will need to arrange your own transportation to the shuttle pick-up or airport. ***Requests to stay over in the dorm Sunday night must be made to the Marrowstone office by May 25th.***

STUDENTS UNDER 18 ARE NOT ALLOWED TO STAY ON CAMPUS AN EXTRA NIGHT. THEY MUST DEPART ON THE FINAL SUNDAY.

Packing Up

All participants will check out of their housing the morning of August 6th, before 12pm (except those with stay-over arrangements). Participants will store their belongings in a common space in the PAC. (It will be locked and monitored.) You will be able to retrieve your belongings immediately after the concert up until 7:00pm. **PLEASE CONTACT THE MARROWSTONE COORDINATOR IF YOUR TRAVEL PLANS HAVE CHANGED, SO PICK UP AND DROP OFF TIMING CAN BE ADJUSTED.**